



## CHARLOTTE TECHNICAL COLLEGE TECHNOLOGY SUPPORT SERVICES TECHNOLOGY PROGRAM

<b>TECHNOLOGY SUPPORT SERVICES TECHNOLOGY PROGRAM TIMELINE FOR AUGUST 2018 SESSION</b>	
Feb. 1 – Aug. 9	Accepting applications
May 22	Mandatory orientation 9:00 – 11:00 a.m.
<b>May 22</b>	<b>TUITION AND REGISTRATION FEES DUE TO SECURE A SEAT IN THE PROGRAM</b>
Aug. 10	First day of class

<b>TECHNOLOGY SUPPORT SERVICES TECHNOLOGY PROGRAM REGISTRATION CHECKLIST</b>	
<b>Go to website <a href="http://www.charlottetechcenter.net">www.charlottetechcenter.net</a></b>	
	Pay \$25 non-refundable fee
	Complete and submit application on-line: <a href="https://focus.yourcharlotteschools.net/focus/apply/">https://focus.yourcharlotteschools.net/focus/apply/</a>
	Print and sign necessary forms from the online application
<b>Call 941-255-7500 for appointment to enroll in program.</b>	
<b>The following documents must be submitted at time of enrollment to be considered for the program</b>	
	Florida Residency Declaration with 2 approved forms of residency verification
	Family Rights and Privacy Act of 1974 (FERPA) Release
	Student Internet Usage Agreement
	Completed registration packet, including
	Required basic skills level scores (results from TABE, PERT, SAT or 2014 GED), or one of the following:
	<ul style="list-style-type: none"> <li>• Proof of a 2 or 4 year degree</li> <li>• High school transcript proving you entered 9<sup>th</sup> grade in a Florida public school in 2003-04 school year, or thereafter, and earned a Fl. standard high school diploma</li> </ul>
<b>Provide proof of valid Driver’s License or valid picture I.D.</b>	
<b>Apply for FAFSA/PELL</b>	
	Call 941-255-7500 for appointment with Financial Aid Specialist as soon as you receive FAFSA/PELL email that you have been approved
<b>Apply with other funding sources, such as Career Source, Vocational Rehabilitation, etc.</b>	
<b>Purchase shirts at School Store</b>	
<b>School supplies (Binder with paper/pens &amp; pencils/highlighter, etc.)</b>	
<b>Tuition and registration fees due by May 22 to secure seat in program</b>	
<b>Aug. 10, 2018 – First day of school</b>	

(Revised 1/2018)